

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on December 14, 2022.

The meeting was called to order by Board President Chrissy Skurbe at 7:05 p.m.

ATTENDANCE

Ms. Kathleen Belko
Ms. Karen Bierman
Ms. Gazala Bohra
Ms. Katie Fabiano
Ms. Kate Rattner (participated remotely)
Ms. Chrissy Skurbe

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Michelle Scott

STAFF PRESENT

Ms. Chari Chanley, Superintendent of Schools
Dr. Adam Layman, Assistant Superintendent of Schools
Ms. Laura Allen, Acting Business Administrator

STUDENT BOARD MEMBER REPRESENTATIVES PRESENT

Ms. Hetvi Thakker

ATTORNEY PRESENT

Mr. Vito Gagliardi, Porzio, Bromberg & Newman, P.C.

MEMBERS OF THE PUBLIC – approximately 28

After the Pledge of Allegiance, and the roll call, the Acting Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted December 9, 2022:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

APPROVAL OF MINUTES

A motion was made by Ms. Belko and seconded by Ms. Bierman to approve the minutes for the Public Board of Education Meeting, November 16, 2022. Motion carried with Ms. Fabiano abstaining.

A motion was made by Ms. Scott and seconded by Ms. Belko to approve the minutes for the Closed Session Meeting, November 16, 2022. Motion carried with Ms. Fabiano abstaining.

STUDENT BOARD MEMBERS' REPORT

Ms. Thakker provided the following information from district schools:

Woodland – an assembly, a Kindness Quest, was held for all students to reinforce Social Emotional Learning; Student Council and Character Crew organized a Toy and Clothing Drive for a local shelter; in celebration of Science Education Week, Ms. Michelle Duszkievicz, Media Specialist, coordinated an Hour of Code; Ms. Amanda Wojnar, School Psychologist, has organized the Peer Assisting and Learning Social Skills (P.A.L.S) Program; Ms. Jamie Newcomb, Guidance Counselor, organized a “Gratitude Project”, where each class said thank you to a staff member; and the Band and Chorus Concert is scheduled for December 17th at 7:00 p.m.

Applegarth – Unified Winterfest was held on December 8th; the December Principal Book Club will be held via Zoom on December 14th; Laura Marinelli received the Teacher of the Year Award, Nicole Chelton received the Educational Services Professional of the Year Award and Pat Sherman received the Educational Support Staff of the Year; on December 6th, a Mindfulness and Equity assembly was held; and two holiday gift drives were held, the Student Council hosted one and the MTHS Cheer Team hosted another to provide gifts to children at Robert Wood Johnson Hospital.

Oak Tree – the Thanksgiving Food Drive was a success; currently a Gift Drive is being held for families in need; students are participating in holiday spirit days; Falcon Voices, the Student Advisory Committee, have begun to meet; and students in Ms. Shah’s 3rd Grade Class and the 3rd Grade Reps. participated in the Unified Winterfest.

Brookside – the Winter Concert was held on Monday; Family Math Game Night will be held tomorrow; students earned a pajama day through the Character Incentive Behavior Program; the BB/BS PTA will be hosting a Gingerbread Night on December 21st; students raised funds for Juvenile Diabetes Research Foundation; and the Student Council is sponsoring a Holiday Food Drive for local families.

Middle School – the 6th Grade Band Concert was held on December 6th; on December 12th the Computer Programing Class held an Hour of Code; on December 13th the Physical Education Department held their Heroes and Cool Kids Program to promote respect and responsibility within the student body; the Chorus Concert was held on December 13th; and students are participating in the Macy’s Believe Campaign where they write letters based on wishes for themselves and the world, Macy’s donates \$2.00 to the Make a Wish Foundation for every letter written.

High School - the Choral Concert is being held this evening; SAT Tests were held at the school on December 3rd; the Key Club is hosting a Hygiene Drive throughout the month; and next week students will participate in Spirit Week with fun filled themes.

PRESENTATIONS

PRESENTATION OF THE ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR)

Mr. Brian Walter, CPA, PSA, and Mr. Robert Mulligan of Holman, Fernia, Allison, PC, Certified Public Accountants and Advisors, provided the Board with a presentation of the draft Annual Comprehensive Financial Report and Auditor's Management Report. Mr. Walter reported that the finance committee received a much more detailed presentation than that which is being presented this evening. He explained that the reports are in draft form as they are still awaiting post-employment benefits information from the State of New Jersey. Mr. Walter stated that the firm has issued the district an unmodified opinion, which is the very highest obtainable with no negative audit recommendations. Mr. Walter provided a brief overview on some of the district's major funds such as the General Fund, Excess Surplus, and Enterprise Funds.

A motion was made by Ms. Fabiano and seconded by Ms. Belko that the members of the Monroe Township Board of Education accept and approve the Annual Comprehensive Financial Report and the Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance, and hereby approve and authorize the submission of the required Corrective Action Plan (C.A.P.) to the County Office indicating that there are no recommendations for fiscal year ending June 30, 2022. Roll call 7-0-0-0-3. Motion carried.

PRESENTATION OF PLAQUES TO BOARD MEMBERS MICHELE ARMINIO, KEN CHIARELLA, ADI NIKITINSKY

Ms. Skurbe announced that unfortunately Ms. Arminio, Mr. Chiarella and Mr. Nikitinsky are all ill this evening and are unable to be in attendance. With sincere appreciation, Ms. Skurbe thanked each of them for the outstanding community service that they have provided the district over the years.

COMMITTEE REPORTS

Ms. Karen Bierman, Chairperson of the Finance Committee, reported that the committee met on December 7th and were presented with the draft Annual Comprehensive Financial Report (ACFR) and an explanation of the audit for the year ending June 30, 2022. Next, the committee reviewed the attorney invoices, reporting that the October total was \$14,865.17. The OPRA portion was \$420.00 and the labor negotiations category was \$3,003.00.

The committee reviewed the Bill List submitted for approval tonight totaling \$4,131,268.76. Ms. Bierman added that an addendum totaling \$ 761,947.43 was also submitted for approval prior to this evening.

Regarding the Audit Update, Ms. Allen informed the committee that the auditors would still be making inquiries to tie up loose ends to finalize the report. Until the pending GASB 75 data is received from the State the report remains in draft mode. It will then be finalized and submitted.

The committee was provided with an update to the budget process. Ongoing defense round meetings with building stakeholders are currently happening. The Budget continues to be fine-tuned and should be presented in the preliminary state to the Board at the March meeting.

Lastly, the committee reviewed a proposed contract with North Brunswick Township for utilization of their aquatics pool to supplement our existing provider contract to facilitate hosting

meets and extra practice time. The committee is satisfied with the district's need and recommends the contract for approval.

Ms. Bierman reported that the Curriculum Committee met and Ms. Danielle Drust provide details on the curriculum documents on the agenda this evening for Civics, Grade 7 Science, Applied Physics, Physics, Honors Physics, and Anatomy & Physiology. Dr. Kelly Roselle updated the committee on the curriculum for Spanish for Grade 3-5 and Ms. Susan Gasko presented curriculum updates on Grade 6 Mathematics. The committee reviewed and discussed the need for the North Brunswick Swim Club Agreement and had discussions on the development of the summer programs and STEM activities. Ms. Bierman recommended members of the public view the meeting video.

Ms. Belko reported that the Personnel Committee met on December 7th and reviewed the Vacancy List; Exit Survey; the recommended personnel report; discussed the need for an increase in part time security officers; and rate of substitute pay. Ms. Belko further reported that the committee discussed the vacancy of an administrative position, reviewed the job description for the Director of Human Resource and Compliance position, and the creation of a Director of Innovative and Equity Programs, Community Relations/Partnerships and Careers Technology position. Lastly, the committee discussed the recommendation for the Assistant Business Administrator position.

Ms. Rattner inquired if the Director of Innovative and Equity Programs, Community Relations/Partnerships and Careers Technology position will be assuming the responsibilities of the soon to be retired administrator position and will be responsible for Harassment, Intimidation, and Bullying (HIB) and grants as well. Ms. Chanley explained if approved this evening, the duties of grants will be managed by Ms. Kristine Christie, Director of Human Resources and Compliance. Ms. Chanley added that Ms. Christie has twelve years' experience in grants from a former district. Ms. Rattner suggested that the job description for the Director of Innovative and Equity Programs, Community Relations/Partnerships and Careers Technology position include HIB as a responsibility and the candidate selected have experience in that area. Ms. Chanley explained how not all responsibilities are listed in the job description, some need to be approved by the Board annually such as the Affirmative Action Officer and HIB Coordinator.

Regarding the substitute rates, Ms. Bierman asked for clarification that the Board is only being asked to approve an extension of the rates previously approved until June 30, 2023, the rates were previously approved. Ms. Chanley confirmed.

Ms. Katie Fabiano, Chairperson of the Community Engagement & Communication Committee, reported that the committee met on December 6th. Mr. Morolda shared some displays and QR Code with the committee that will be printed and accessible to members of the community. With the QR Code, the community can be connected to the referendum website that will share updates regarding the projects. The committee discussed putting together a commercial to send out to the HOA and other various groups that may be willing to host a referendum presentation. Next, the committee discussed the relationship with Jamesburg and how Ms. Chanley and Dr. Villani are working together to bring the 8th Grade students together sooner. Ms. Chanley suggested a meeting with the curriculum departments in hopes to better align the students K-8. Next, Ms.

Fabiano reported that the committee discussed revisions to the letter to the legislators. Lastly, Ms. Fabiano stated that the committee discussed the possibility of a Board/Township Liaison. Ms. Bierman requested that the presentation that was shown at the committee meeting be sent to the full Board. Ms. Fabiano responded that she does not have it and agreed to forward it if she receives it.

Ms. Skurbe reported that the BG&T Committee met on December 6th and Mr. Tague presented the Troy & Banks Utilities Rebates proposal. Ms. Skurbe stated that the committee discussed referendum marketing and reviewed several ads that were used with previous referendums. After reviewing some animated advertisements, the committee decided not to move forward with an animated advertisement. The committee asked administration and Mr. Tague to explore the possibility of doing something inhouse and more specific do this referendum. Ms. Bohra suggested that they utilize the students in the Graphic Arts classes to help with several types of advertisements that will suit the variety of the demographics within the community.

Ms. Bierman reported that the Policy Committee met on December 6th. Ms. Arminio, Committee Chair, reached out to Strauss Esmay prior to the meeting and was made aware that in the coming weeks there will be changes for some security policies, so she recommended that the committee begin reviewing them to better familiarize themselves with them.

Videotaped committee meetings can be found on the district website or at the following link: [Monroe PEG TV \(viebit.com\)](http://Monroe PEG TV (viebit.com))

PUBLIC FORUM – None

ASSISTANT SUPERINTENDENT REPORT

Dr. Layman reported that there is a Choral Concert at the High School this evening, one tomorrow at Applegarth, and many after the winter break. Dr. Layman stated that all of the winter sports and up and running. All activities can be found on the district website. He wished everyone a happy holiday and enjoyment over the break, adding, if possible, come out and support the Falcons.

SUPERINTENDENT'S REPORT

PERSONNEL (10-member vote)

A motion was made by Ms. Fabiano and seconded by Ms. Belko that Personnel Items A – U be approved by consent roll call. Roll call 7-0-0-0-3. Motion carried. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

PERSONNEL (9-member vote)

A motion was made by Ms. Bierman and seconded by Ms. Bohra that Personnel Items V - AY be approved by consent roll call. Roll call 6-0-0-0-3 Motion carried with Ms. Rattner recusing on Item AG. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION (10-member vote)

A motion was made by Ms. Bohra and seconded by Ms. Fabiano that Board Action Items A – N be approved by consent roll call. Roll call 7-0-0-0-3. Motion carried with Ms. Bierman voting no on Item D, Ms. Rattner voting no on Item I/ Director of Innovative and Equity Programs, Community Relations/Partnerships and Careers & Technology Job Description only and recused on Item G. A copy of the Board Action section of the Superintendent’s Report is attached to the official set of minutes.

BOARD ACTION (9-member vote)

A motion was made by Ms. Belko and seconded by Ms. Fabiano that Board Action Items O - U be approved by consent roll call. Roll call 6-0-0-0-3. Motion carried with Ms. Bierman voting no on Item S. A copy of the Board Action section of the Superintendent’s Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS (10-member vote)

A motion was made by Ms. Bierman and seconded by Ms. Belko that Board Action Items A-K under the 10-member vote be approved by consent roll call. Roll call 7-0-0-0-3. Motion carried. A copy of the Board Action section of the Business Administrator’s Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS (9-member vote)

A motion was made by Ms. Belko and seconded by Ms. Fabiano that Board Action Items L-M under the 9-member vote be approved by consent roll call. Roll call 6-0-0-0-3. Motion carried. A copy of the Board Action section of the Business Administrator’s Report is attached to the official set of minutes.

BOARD PRESIDENT REPORT

Ms. Skurbe thanked the administration in attendance this evening for coming out and showing their support and stated that the Board is there to help support them in their buildings and roles in the district. Ms. Skurbe congratulated the Teacher of the Year, Educational Services Professional of the Year, and Educational Support Staff of the Year Award winners. Ms. Skurbe stated that they will be invited to an upcoming meeting to be recognized. Next, Ms. Skurbe congratulated Ms. Fabiano, Ms. Rattner, and Ms. Bohra on receiving their New Board Member Certifications. Ms. Skurbe stated that there are some misconceptions in the public and for clarification purposes, she reported that at no time during the budget process did the Board direct administration not to put anything new into the Budget. Ms. Skurbe added that as board president, she inquired if administration saw the need to cut any programs and the answer that she received was no.

OTHER BOARD OF EDUCATION BUSINESS

Ms. Bierman, Ms. Bohra, Ms. Fabiano, Ms. Rattner, Ms. Scott wished Ms. Arminio, Mr. Chiarella, and Mr. Nikitinsky well and thanked them for being mentors to them and for their service to the Board.

Ms. Rattner and Ms. Fabiano congratulated the Teacher of the Year, Educational Services Professional of the Year, and Educational Support Staff of the Year Award winners.

Ms. Rattner stated that she was unable to attend the Assembly Delegate but participated remotely. She reported that in the future, they plan to develop online communities for board members to network together with.

PUBLIC FORUM

Linda Bozowski, Monroe Township – acknowledged the music department and stated that Rossmore would like to invite them to entertain those residents. Ms. Bozowski inquired where the district is on the DOE approval for the referendum. Ms. Bozowski reiterated the invitation from the League of Women Voters to host a referendum presentation. Ms. Bozowski inquired why the results from the superintendent survey are still not posted on the district website. She added that she read thru most of them via the OPRA Machine and stated that there is a lack of transparency of the entire Board by not making those results public. Lastly, regarding all of the charges and lawsuits, Ms. Bozowski inquired if the board of education is taking any responsibility with the attorney fees in defending any of the charges.

Carmen Alvarez, Monroe Township – raised concerns regarding the close relationship between Ms. Chanley and the board president. Ms. Alvarez asked the board members to consider her comments and concerns when voting on the next board president at the Organization Meeting.

Dave Calella, Monroe Township – thanked the Board for what they are doing to keep everyone safe in the schools. Next, Mr. Calella inquired if there is a contingency plan if the referendum does not pass.

Pradeep Melam, Monroe Township – thanked the outgoing board members for their service to the district. Mr. Melam inquired if the final number for the referendum has been received yet and if it hasn't, if referendum presentations will be held without it. Regarding a prior speaker's comments, Mr. Melam stated that with Monroe being such a tight-knit community there are bound to be personal relationships between board members, administration and staff.

Sarah Aziz, Monroe Township – regarding the referendum, Ms. Aziz inquired why there aren't there revised building capacities for each school listed on the district website. Ms. Aziz requested clarification regarding the timeline for the referendum, as the timeline posted on the website states April and Mr. Gagliardi mentioned March.

A motion was made by Ms. Belko and seconded by Ms. Bohra that the members of the Board of Education appoint Ms. Bierman as Temporary Board Secretary for the closed session meeting. Motion carried.

CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying
- Matters protected by attorney/client privilege
- Confidential Personnel Matter

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on December 14, 2022.

- Discussion regarding MTSA Negotiations

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Ms. Belko and seconded by Ms. Fabiano that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 8:46 p.m.

Returned to Public Meeting at 11:00 p.m.

PUBLIC FORUM – None

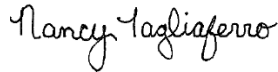
NEXT PUBLIC MEETING

Ms. Skurbe stated that the next public meeting of the Monroe Township Board of Education will convene at 7:00 p.m. on Tuesday, January 3, 2023.

ADJOURNMENT

A motion was made by Ms. Belko and seconded by Ms. Fabiano that the meeting be adjourned. Motion carried. The public meeting adjourned at 11:01 p.m.

Respectfully submitted,



Nancy Tagliaferro
Acting Board Secretary

The video recording of this meeting of the Monroe Township Board of Education can be found on the district website or <https://monroetv.viebit.com/index.php?folder=Board+of+Education>



Wednesday, December 14, 2022
MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING
ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY

MONROE TOWNSHIP HIGH SCHOOL
200 SCHOOLHOUSE ROAD
MONROE TOWNSHIP, NJ 08831
7:00 P.M.

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject	A. BOARD MEMBERS
Meeting	Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	3. ROLL CALL
Access	Public
Type	Information
Ms. Michele Arminio Ms. Kathleen Belko Ms. Karen Bierman Ms. Gazala Bohra Mr. Ken Chiarella Ms. Katie Fabiano Mr. Adi Nikitinsky Ms. Kate Rattner Ms. Chrissy Skurbe	

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Ms. Michelle Scott

STUDENT BOARD MEMBERS

Mr. Shivank Lattupally

Ms. Hetvi Thakker

4. STATEMENT

Subject A. STATEMENT

Meeting Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 4. STATEMENT

Access Public

Type Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted December 9, 2022:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

5. APPROVAL OF MINUTES

Subject A. APPROVAL OF MINUTES

Meeting Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 5. APPROVAL OF MINUTES

Access Public

Type Information

Public Board of Education Meeting, November 16, 2022

Closed Session Meeting, November 16, 2022

Executive File Attachments

Draft 11.16.22 Closed Session Minutes.pdf (101 KB)

Draft Public Minutes November 16, 2022.pdf (230 KB)

6. STUDENT BOARD MEMBERS' REPORT

7. PRESENTATIONS

Subject A. PRESENTATION OF THE ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR)

Meeting Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 7. PRESENTATIONS

Access Public

Type

Executive File Attachments
 Audit Synopsis.pdf (307 KB)
 Draft AMR.pdf (1,713 KB)
 CAP.pdf (133 KB)
 Audit Presentation 12.14.22 boe meeting.pdf (221 KB)

Subject **B. PRESENTATION OF PLAQUES TO BOARD MEMBERS MICHELE ARMINIO, KEN CHIARELLA, ADI NIKITINSKY**

Meeting Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 7. PRESENTATIONS

Access Public

Type

8. COMMITTEE REPORTS

9. PUBLIC FORUM -AGENDA ITEMS ONLY

Subject **A. PUBLIC FORUM (See Note 3)**

Meeting Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 9. PUBLIC FORUM -AGENDA ITEMS ONLY

Access Public

Type

See Note 3.

10. ASSISTANT SUPERINTENDENT'S REPORT

Subject **A. ASSISTANT SUPERINTENDENT'S REPORT**

Meeting Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. ASSISTANT SUPERINTENDENT'S REPORT

Access Public

Type

11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Subject **A. ENROLLMENT**

Meeting Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

Schools	11/30/22	11/30/2021	11/30/20	11/30/19	11/30/18
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Applegarth	464	458	454	438	441
Barclay Brook	353	336	296	326	330
Brookside	388	397	402	414	401
Mill Lake	486	469	456	539	555
MTMS	1763	1723	1783	1777	1712
Oak Tree	638	719	772	730	712
Woodland	272	304	314	307	350
High School send/receive	2569 264	2511 255	2471	2399	2329
Total	6933	6917	6948	6930	6830

OUT OF DISTRICT

	Monroe			Jamesburg		
<u>School</u>	<u>October</u>	<u>November</u>	<u>Difference</u>	<u>October</u>	<u>November</u>	<u>Difference</u>
Academy Learning Center	6	6		4	4	
Alpha School	1	1				
Bonnie Brae	0	0				
Bridge Academy	1	1		1	1	
Center for Lifelong Learning	5	5				
Center School	3	3				
Cornerstone	1	1				
CPC High Point	2	2				
Douglass Develop. Center	2	2				
Eden	3	3				
Honor Ridge Academy	1	1				
Hawkswood School	1	1				
Lakeview School	0	0		1	1	
New Roads -Somerset	2	2				
New Roads- Parlin	0	1	+1			
NuView Academy	2	2				
Mercer Elementary	2	2				
Midland School	1	1				
Newmark Elementary	1	1				
Reed Academy	0	0				
Rock Brook School	1	1				
Rugby	1	1		1	1	
Rutgers Day School	1	1				
Schroth School	3	3		1	1	
Shore Center	2	2				
Total	42	43	1	8	8	0

STAFF COUNT

Department	Number of Staff
Superintendent Office	
Superintendent	1
Secretary	2
Human Resources	4
Assistant Superintendent Office	

Assistant Superintendent	1
Secretary	2
Staff Developers (Teachers)	3
Business Office	
Acting Business Administrator	1
Assistant Business Administrator	0
Secretary	1
Accounting/Purchasing	4
Payroll	3
Benefits	1
School Admin/Admin Support	
Principal	8
Assistant Principal	10
Secretary	29
Office Paraprofessional	1
Supervisors K-12	
K-12 Supervisor	7
Secretary	1
Instructional	
Teacher	561.5
Classroom Paraprofessionals/Media Ctr	
Paraprofessionals - Full-time	127
Paraprofessionals - Part-time	43
Media Coordinator	4
Educational Services Professionals	
LDTC	8
School Social Worker	8
School Psychologist	10
Physical Therapist	3
Occupational Therapist	8
Behavior Specialist/BCBA	4
Nurse	15
Media Specialist	8
School Counselor	24
Reading Specialist	5
SAC	1
Speech & Language Specialist	17
Pupil Personnel Services	
Director	1
Supervisor	2
Secretary	5
Information Systems	
Director	1
Tech Staff	12
Facilities	
Director	1
Supervisor/Building Manager	3
Secretary	1
Custodial/Maintenance	69
Transportation	
Director	1

Office Staff	4
Driver	66
Bus Mechanics	3
Paraprofessionals - Part-time	17
Security	
Director	1
Security Guard	19
Athletic Department	
Supervisor	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1
Food Service	
Director	1
Lunch Paraprofessionals - Part-time	32
Falcon Care/ECE	
Director	1
Clerk	1
Teacher/Teacher Aides	6
Site Coordinator, Group Leader, Asst Group Leader (Part-time)	14
Total District Staff as of 12/1/2022	1190

Subject**B. HOME INSTRUCTION**

Meeting

Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Information

HOME INSTRUCTION

ID #	School	Grade	Reason	Home Instruction Report	Effective Date	End Date
79109	MTHS	12	CST	McDonald, Harris, Ballard, Alagna, Countryman	9/6/2022	
91198	MTMS	6	CST	Forrest	9/6/2022	
97002	ML	3	CST	Ballard	9/15/2022	
92528	BB	2	CST	Ballard	9/6/2022	
90582	MTMS	6	CST	Wall, Russo, Lyons, Chakraborti	9/16/2022	
86762	MTHS	11	Medical	LearnWell	9/30/2022	11/7/2022
97001	MTHS	11	Medical	LearnWell	10/18/2022	11/16/2022
92258	BES	5	Medical	Forrest	9/12/2022	11/14/2022

85689	MTHS	11	Medical	Rutgers	11/7/2022	11/16/2022
87912	MTHS	10	Medical	LearnWell	11/14/2022	11/17/2022
93322	MTHS	9	Admin	Olszewski	10/31/2022	11/4/2022
85689	MTHS	11	Medical	LearnWell	11/23/2022	
90884	MTMS	6	Medical	DuBois, Ritter, Nagle	10/21/2022	11/21/2022
89585	MTHS	11	Medical	LearnWell	11/24/2022	11/30/2022
88684	MTHS	9	Medical	Hoehler, Welsh, Kasternakis	9/16/2022	9/24/2022
92990	MTMS	8	Medical	Girgis, Katz, Russo, Chui	11/22/2022	
91334	MTMS	7	Medical	Ponsini	11/30/2022	
89585	MTHS	11	Medical	LearnWell	12/2/2022	
96060	MTHS	10	Medical	Kasternakis	11/14/2022	
86894	MTHS	11	Admin	Roth	11/29/2022	

VIRTUAL HOME INSTRUCTION

ID #	School	Grade	Reason	VHI Subject	VHI Teacher	Effective Date	End Date
94477	MTHS	11	Medical	ELA	Ongaro	11/17/2022	11/22/2022
				Math	Tyler O'Neill		
				Science	Simmonds		
				Social Studies	Ongaro		
				Studio Art	Live Stream		
				Econ & PF	Live Stream		
				LOYO	Heidi Kantor		

Subject

C. FIRE/LOCKDOWN DRILLS

Meeting Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

FIRE/LOCKDOWN DRILL

Applegarth School ----- November 2, 2022
 Barclay Brook School ----- November 4, 2022
 Brookside School ----- November 4, 2022
 Mill Lake School ----- November 15, 2022
 Monroe Middle School----- November 17, 2022
 Oak Tree School ----- November 2, 2022
 Woodland School ----- November 2, 2022
 Monroe High School ----- November 17, 2022

Lockdown

Applegarth School----- November 4, 2022
 Barclay Brook School----- November 22, 2022
 Brookside School ----- November 23, 2022
 Mill Lake School ----- November 4, 2022
 Monroe Middle School----- November 29, 2022, November 30, 2022
 Oak Tree School ----- November 21, 2022
 Woodland School ----- November 17, 2022
 Monroe High School ----- November 30, 2022

AED

Monroe Middle School ----- November 22, 2022
 Monroe High School ----- November 21, 2022

Subject**D. BUS EVACUATION DRILLS**

Meeting

Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

SCHOOL	DATE	TIME	LOCATION	ROUTE NUMBERS	PRINCIPAL
Applegarth School	10/26/22	9:30 am	In front of the school	OA03, OA45, OA86, OA11, OA73, OA48, OA15, OA46, OA35, OA28, OA24, OA23, OA39, OA16, OA43, OA21, OA47, OA26, OA37, OA32, OA31, OA29, OA49, OA02, OA06, OA17, OA36, OT MID 4, OA71	Dawn Graziano
Barclay Brook	10/11/22	9:30 am	Barclay Brookside/Brookside Bus loop Parking Lot	BB81, BB72, BB74, BB78, BB80, WZ BB/BR, BB83, BB ECE 230, BB84, BB MID 6, BB MID 4, BB04, BB07, BB13, BB12, BB19, BB44, BB25, BB27, BB33, BB34, BB38, BB40, BB MID 5, BB05, BB MID 7	Erinn Mahoney
Brookside School	10/7/22	9:30 AM	Barclay Brookside/Brookside Bus loop Parking Lot	BB81, BB72, BB74, BB78, BB80, WZ BB/BR, BB83, BB ECE 230, BB84, BB MID 6, BB MID 4, BB04, BB07, BB13, BB12, BB19, BB44, BB25, BB27, BB33, BB34, BB38, BB40, BB MID 5, BB05, BB MID 7	Scott Sidler
High School	10/17/22 & 10/18/22	9:30 am & 11:30 am	Bus Loop	HS02, HS03, HS04, HS05, HS06, HS07, HS08, HS09, HS10, HS11, HS12, HS13, HS15, HS16, HS17, HS18, HS19, HS21, HS22, HS23, HS24, HS25, HS26, HS27, HS28, HS29, HS30, HS31, HS32, HS33, HS34, HS35, HS36, HS37, HS38, HS39, HS40, HS41, HS42, HS43, HS44, HS45, HS46, HS47, HS48, HS49, HS71, HS73, HS74, HS76, HS77, HS78, HS79, HS81, HS82, HS85, HS90, HS91	Kevin Higgins and Michael Collins
MTMS	10/25/22	9:30 am & 11:30 am	Bus Loop	MS02, MS03, MS04, MS05, MS06, MS07, MS08, MS10, MS11, MS13, MS15, MS16, MS17, MS18, MS20, MS21,	James Higgins

				MS22, MS23, MS24, MS25, MS26, MS27, MS28, MS31, MS32, MS33, MS34, MS35, MS36, MS37, MS38, MS39, MS40, MS41, MS43, MS45, MS46, MS47, MS48, MS49, MS71, MS75L, MS76, MS78, MS80, MS83, MS84, MS85	
Mill Lake	10/12/22	9:30 am	115 Monmouth Road	ML42, ML09, ML08, ML20, ML41, ML22, ML76, ML77, ML79, ML30, ML75L, ML85, ML82, ML MID 4, ML MID 5, ML MID 6, ML MID 7	Pamela Ackerman-Garcia
Oak Tree	10/28/22	9:30 am	Bus Loop	OA03, OA45, OA86, OA11, OA73, OA48, OA15, OA46, OA35, OA28, OA24, OA23, OA39, OA16, OA43, OA21, OA47, OA26, OA37, OA32, OA31, OA29, OA49, OA02, OA06, OA17, OA36, OT MID 4, OA71	Patricia Dinsmore
Woodland	10/14/22	9:00 am	In Front of School	WD44, WD09, WD30, WD19, WD12, WD72, WD42, WD86	Orsolina Cetta

Subject **E. PERSONNEL (10 MEMBER VOTE)**

Meeting Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

Recommended Action It is recommended that the Board approve the attached personnel items A through U.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items A through U)

- A. *It is recommended by the Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. Laurie McConnell**, K-12 Supervisor of Grants, Testing and Special Projects, effective March 1, 2023.
- B. *It is recommended by the Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. Rosa Serrano**, occupational therapist for the District, effective February 16, 2023.
- C. *It is recommended by the Superintendent of Schools that the Board accept the resignation, due to retirement of **Mr. Joseph Capodanno**, bus driver in the Transportation Department, effective February 1, 2023.
- D. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Shafqat Shaikh**, school nurse at MTHS, effective January 30, 2023.
- E. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Mr. Raymond Kramer**, bus driver in the Transportation Department, retroactive to December 12, 2022.
- F. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Cynthia Gordon-Pulsinelli**, paraprofessional at MTHS, effective February 1, 2023.
- G. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Mr. Salvatore Profaci** as wrestling coach at MTHS, retroactive to November 15, 2022.
- H. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Grace Martini** as freshman girls' basketball coach, retroactive to November 30, 2022.

- I. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Kimberly Sebar**, driver in the Transportation, retroactive to November 29, 2022 through December 14, 2022 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Sebar may be entitled to.
- J. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Lynda Mannino**, driver in the Transportation Department, retroactive to December 5, 2022 through January 16, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Mannino may be entitled to.
- K. *It is recommended by the Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Odyssey Baez**, bus paraprofessional in the Transportation Department, retroactive to November 28, 2022 through December 23, 2022 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Baez may be entitled to.
- L. *It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Katlin Meyers**, teacher of health and physical education at MTHS, effective February 14, 2023 through May 31, 2023 in accordance with Article 17 paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Meyers may be entitled to.
- M. *It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Kristin Ruff**, teacher of special education at MTHS, effective March 8, 2023 through June 30, 2023 in accordance with Article 17 paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Ruff may be entitled to.
- N. *It is recommended by the Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Jessica Ferrantelli**, teacher of social studies at MTHS, effective January 16, 2023 through February 28, 2023 in accordance with Article 17 paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Ferrantelli may be entitled to.
- O. *It is recommended by the Superintendent of Schools that the Board approve the following teachers for After School Support Business, 1 teacher for 1 hour per day on a rotational basis at the hourly instructional rate \$53.87 retroactive to September 13, 2022 through June 15, 2023 account no. 20-231-100-100-000-070:

Marina Vitalin

- P. *It is recommended by the Superintendent of Schools that the Board approve **Ms. Fazneefa Roopa**, Assistant School Business Administrator for the District, at a salary of \$112,000 plus \$3,450 for masters differential, plus \$1,225 for holding a Certified Educational Facilities Manager certificate and Registered Public Purchasing Specialist certificate, effective January 17, 2023 through June 30, 2023. (account no. 11-000-251-100-000-095).
- Q. *It is recommended by the Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Lindsey Reinhard	MTHS	Teacher of Music	Step 2 MA \$52,512 + \$3,450 prorated	11-140-100-101-000-070	2/6/23-6/30/23 or until such time as the teacher returns	Leave position

- R. *It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Victoria Stec	MTHS	Fitness/Aerobic Winter	\$1721	11-402-100-100-000-070	retroactive to 11/22/22-3/30/23	New position
2.	Sean Field	MTHS	Weight Training Winter	\$1721	11-402-100-100-000-070	retroactive to 11/22/22-3/30/23	New position
3.	Steve Makenzie	MTHS	Assistant Wrestling Coach	Step 3 \$6259	11-402-100-100-000-070	2022-2023 school year	Resignation replacement
4.	Katlin Meyers	MTHS	Unified District Liaison	Instructional rate \$53.87	11-140-100-101-000-070	retroactive to 11/29/22-TBD	Leave position
5.	Katlin Meyers	MTHS	Unified Soccer Coach	\$1721	11-402-100-100-000-070	retroactive to 9/7/22-11/15/22	Coaching
6.	Louis Ceras	MTHS	Volunteer Wrestling Coach			retroactive to 11/21/22-6/23/23	Volunteer
7.	Shane Bigelow	MTHS	Volunteer Wrestling Coach			retroactive to 11/21/22-6/23/23	Volunteer
8.	George Meyers	MTHS	Volunteer Wrestling Coach			retroactive to 11/21/22-6/23/23	Volunteer
9.	Leah Nicholas	MTHS	School Nurse-Chorus Trip to CA	\$119 per night	11-000-213-100-000-070	5/1/22-5/5/22	New position
10.	Stacy Fretta	MTHS	School Nurse - MTHS Winter Dance	Instructional rate \$53.87 for 4 hours	11-000-213-100-000-070	12/16/22	New position
11.	Kimberly Ruotolo	MTHS	Winter Dance	Non-instructional rate \$44.85 for 4 hours	11-140-100-101-000-070	12/16/22	New position
12.	Jennifer Baum	MTHS	Winter Dance	Non-instructional rate \$44.85 for 4 hours	11-140-100-101-000-070	12/16/22	New position
13.	Elizabeth Welsh	MTHS	Winter Dance	Non-instructional rate \$44.85 for 4 hours	11-140-100-101-000-070	12/16/22	New position
14.	Laura Granett	MTHS	Winter Dance	Non-instructional rate \$44.85 for 4 hours	11-140-100-101-000-070	12/16/22	New position
15.	Melissa Kasternakis	MTHS	Winter Dance	Non-instructional rate \$44.85 for 4 hours	11-140-100-101-000-070	12/16/22	New position
16.	Candice Theinert	MTHS	Choreographer Musical 1/Musical 2	\$2616 per show	11-401-100-100-000-080	retroactive to 9/1/22-6/30/23	New position
17.	Eileen Simmonds	MTHS	Winter Festival Teacher	Instructional rate \$53.87 for 3 hours	11-140-100-101-000-070	retroactive to 12/8/22	New position
18.	Jennifer Toth	MTHS	Winter Festival Teacher	Instructional rate \$53.87 for 3 hours	11-140-100-101-000-070	retroactive to 12/8/22	New position
19.	Lauren DiPierro	MTHS	Winter Festival Teacher	Instructional rate \$53.87 for 3 hours	11-140-100-101-000-070	retroactive to 12/8/22	New position
20.	Melissa Fletcher	MTHS	Winter Festival Teacher	Instructional rate \$53.87 for 3 hours	11-140-100-101-000-070	retroactive to 12/8/22	New position
21.	Anna Shaw	MTHS	Winter Festival Teacher	Instructional rate \$53.87 for 3 hours	11-140-100-101-000-070	retroactive to 12/8/22	New position

22.	Shara Katlin	MTHS	Winter Festival Teacher	Instructional rate \$53.87 for 3 hours	11-140-100-101-000-070	retroactive to 12/8/22	New position
23.	Jessica Balz	MTHS	Winter Festival Teacher	Instructional rate \$53.87 for 3 hours	11-140-100-101-000-070	retroactive to 12/8/22	New position
24.	Lisa Papandrea	MTHS	Winter Festival Teacher	Instructional rate \$53.87 for 3 hours	11-140-100-101-000-070	retroactive to 12/8/22	New position
25.	Sara Crane	MTHS	Winter Festival Teacher	Instructional rate \$53.87 for 3 hours	11-140-100-101-000-070	retroactive to 12/8/22	New position
26.	Jennifer Baum	MTHS	Winter Festival Teacher	Instructional rate \$53.87 for 3 hours	11-140-100-101-000-070	retroactive to 12/8/22	New position
27.	Jennifer Mordes	MTHS	Winter Festival Teacher	Instructional rate \$53.87 for 3 hours	11-140-100-101-000-070	retroactive to 12/8/22	New position
28.	Jonathan Grasso	MTHS	Winter Festival Teacher	Instructional rate \$53.87 for 3 hours	11-140-100-101-000-070	retroactive to 12/8/22	New position
29.	Kathryn Swope	MTHS	Winter Festival Teacher	Instructional rate \$53.87 for 3 hours	11-140-100-101-000-070	retroactive to 12/8/22	New position
30.	Gina Piro	MTHS	Winter Festival Teacher	Instructional rate \$53.87 for 3 hours	11-140-100-101-000-070	retroactive to 12/8/22	New position
31.	Brian Keough	MTHS	Winter Festival Teacher	Instructional rate \$53.87 for 3 hours	11-140-100-101-000-070	retroactive to 12/8/22	New position
32.	Ryan Ronan	MTHS	Winter Festival Teacher	Instructional rate \$53.87 for 3 hours	11-140-100-101-000-070	retroactive to 12/8/22	New position
33.	Katlin Meyers	MTHS	Winter Festival Teacher	Instructional rate \$53.87 for 3 hours	11-140-100-101-000-070	retroactive to 12/8/22	New position
34.	Cristina Demone	MTHS	Winter Festival Nurse	Instructional rate \$53.87 for 3 hours	11-000-213-100-000-070	retroactive to 12/8/22	New position
35.	Jonathan Grasso	MTHS	Unified Basketball Coach	\$1721	11-402-100-100-000-070	retroactive to 12/7/22-6/23/23	Leave position
36.	Christine DiBiase	MTHS	Asst. Winter Cheer Coach	\$3302	11-402-100-100-000-070	retroactive to 10/11/22-6/23/23	Resignation replacement

S. *It is recommended by the Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	John Styrch	MTHS	School Security Officer	Step 11 NS \$33.57+\$1.00 for 8 hours	11-000-266-100-000-070	1/3/23-6/30/23	Retirement replacement
2.	Vincent Danza	Transportation	Bus Driver	Step 2 \$26.88 for 6 hours	11-000-270-160-000-096	12/19/22-6/30/23	Resignation replacement
3.	Jeanine Luizza	PPS	Part-time Secretary	60% of \$43,322+\$2,500 base adjustment prorated	11-000-219-105-000-093	1/3/23-6/30/23	Resignation replacement

T. *It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Sebastian Mroz	Facilities	Maintenance Mechanic	\$750.00 boiler license	11-000-261-100-000-098	retroactive to 9/20/22-6/30/23	Salary adjustment
2.	Colin Ryan	Transportation	After School Bus Aide	Hourly step on guide up to 2 hours as needed basis	11-000-270-107-000-096	retroactive to 10/27/22-6/23/23	After school coverage
3.	Helder Salvador	Transportation	After School Bus Aide	Hourly step on guide up to 2 hours as needed basis	11-000-270-107-000-096	retroactive to 11/2/22-6/23/23	After school coverage
4.	Maria Holmann	MTHS	Winter Festival Para	Hourly step on guide for 3 hours	11-190-100-106-000-070	retroactive to 12/8/22	New position
5.	Ilyssa Schwartz	MTHS	Winter Festival Para	Hourly step on guide for 3 hours	11-190-100-106-000-070	retroactive to 12/8/22	New position
6.	Jennifer Beshai	MTHS	Winter Festival Para	Hourly step on guide for 3 hours	11-190-100-106-000-070	retroactive to 12/8/22	New position
7.	Anne Marie Popper	MTHS	Winter Festival Para	Hourly step on guide for 3 hours	11-190-100-106-000-070	retroactive to 12/8/22	New position
8.	Patricia Dazos	MTHS	Winter Festival Para	Hourly step on guide for 3 hours	11-190-100-106-000-070	retroactive to 12/8/22	New position
9.	Shakurah Daniels	MTHS	Winter Festival Para	Hourly step on guide for 3 hours	11-190-100-106-000-070	retroactive to 12/8/22	New position
10.	Angela Malak	MTHS	Winter Festival Para	Hourly step on guide for 3 hours	11-190-100-106-000-070	retroactive to 12/8/22	New position
11.	Jennifer Burkshot	MTHS	Winter Festival Para	Hourly step on guide for 3 hours	11-190-100-106-000-070	retroactive to 12/8/22	New position
12.	Christopher Daniels	Transportation	Bus Driver	Step 2 \$26.88 for 6 hours	11-000-270-160-000-096	12/12/22-6/30/23	Change in start date

U. *It is recommended by the Superintendent of Schools that the Board approve the following substitutes for the 2022-2023 school year (pending satisfactory completion of pre-employment requirements):

Certificated

Lindsay Bathmann
 Marisol Busco
 Sara Decker
 Sheila Fontaine
 Taylor Ivy
 Maryann Lair
 Francis Lasley
 Jacqueline Razzano
 Kayla Valvano

Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher

Non- Certificated

Dominique DeAndrea
 Robert Miller
 Lara Costa
 Louis Ceras

Substitute Paraprofessional
 Substitute Security
 Substitute Avid Tutor
 Substitute Volunteer Coach

Executive File Attachments
[Resumes.pdf \(1,271 KB\)](#)

Subject F. PERSONNEL (9 MEMBER VOTE)

Meeting Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items V through AY)

V. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Ashley Buehler**, teacher of special education at MTMS, effective January 10, 2023.

W. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Kristen Brown**, teacher of special education at Brookside School, effective January 23, 2023.

X. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Nicole Skrodzki**, literacy interventionist at MTMS, effective January 16, 2023.

Y. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Tanya D'Agostino**, teacher of grade 4 at Applegarth School, effective January 3, 2023.

Z. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Kathleen Baio**, paraprofessional at Mill Lake School, effective January 1, 2023.

AA. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Doris Szwarc**, paraprofessional at Woodland School, retroactive to November 28, 2022.

AB. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Mitzi Calabro**, paraprofessional at Oak Tree School, retroactive to December 12, 2022.

AC. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Heather Sigman**, paraprofessional at Oak Tree School, effective December 24, 2022.

AD. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Sara Munoz**, assistant group leader at Falcon Care, retroactive to December 5, 2022.

AE. It is recommended by the Superintendent of Schools that the Board accept a revision in resignation date of **Ms. Jillian Madorma**, paraprofessional at Oak Tree School, retroactive to November 17, 2022.

AF. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Nicole Dilorenzo** as 7th/8th grade drama director at MTMS, retroactive to November 29, 2022.

AG. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Mr. David Rattner** as 7th/8th grade assistant music director at MTMS for the 2022-2023 school year.

AH. It is recommended by the Superintendent of Schools that the Board rescind the appointment of **Ms. Carla Lesniak** as the anti-bullying specialist at Oak Tree School for the 2022-2023 school year.

AI. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Nicole Dilozenzo**, teacher of social studies at MTMS retroactive to November 22, 2022 through February 28, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Dilozenzo may be entitled to.

AJ. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Linda Richelsen**, paraprofessional at Barclay Brook School, retroactive to November 28, 2022 through December 9, 2022 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Richelsen may be entitled to.

AK. It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Gillian Ours**, teacher of special education at Brookside School, effective February 27, 2023 through June 2, 2023 in accordance with Article 17 paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Ours may be entitled to.

AL. It is recommended by the Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Lisa Nieves**, teacher of special education at Applegarth School, retroactive to November 28, 2022 through December 9, 2022 in accordance with Article 17 paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Nieves may be entitled to.

AM. It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Ms. Trisha Abrams**, teacher of grade 3 at Mill Lake School, retroactive to November 28, 2022 through December 2, 2022. Ms. Abrams' unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.

AN. It is recommended by the Superintendent of Schools that the Board approve a revision in dates for an unpaid leave of absence to **Mr. Jay Aldrin Locquiao**, learning disabilities teacher consultant at Barclay Brook School retroactive to November 29, 2022 through December 15, 2022 in accordance with Article 17 paragraph C in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023.

AO. It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence to **Ms. Kavita Taneja**, teacher of special education at Barclay Brook School effective December 19, 2022 through December 23, 2022.

AP. It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence to **Ms. Amandalee Fretz**, teacher of basic skills at Oak Tree School, effective February 2, 2023 through February 3, 2023.

AQ. It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence to **Mr. Eric Schwartz**, paraprofessional at Oak Tree effective December 16, 2022, January 12, 2023, January 13, 2023 (half day), January 26, 2023, January 27, 2023, February 10, 2023, February 13, 2023 through February 16, 2023 and February 17, 2023 (half day).

AR. It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence to **Ms. Alexandra Catalano**, paraprofessional at MTMS, effective January 9, 2023 through January 17, 2023.

AS. It is recommended by the Superintendent of Schools that the Board approve the return to work of **Ms. Danielle Manfredi**, teacher of grade 4 at Brookside, retroactive to November 28, 2022.

AT. It is recommended by the Superintendent of Schools that the Board approve the following staff for AM/PM Bus Coverage at the non-instructional hourly rate of \$44.85; 1 hour daily as needed, retroactive to September 1, 2022 through June 30, 2023:

Edward Kendall
Samantha Southard
Denise Cassilli

AU. It is recommended by the Superintendent of Schools that the Board approve the following staff as a PD Trainer for the 2022-2023 school year:

Nicole Pontarollo
Angelica Gitter

AV. It is recommended by the Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Michael Russo	Applegarth	Teacher of Grade 5	Step 7 MA \$59,837 + \$3,450 prorated	11-120-100-101-000-050	1/3/23-5/3/23 or until such time as the teacher returns	Leave position

AW. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Paul Falgares	MTMS	Teacher of Music	Step 8A MA \$64,837+\$3,450 prorated	11-130-100-101-000-080	retroactive to 11/17/22-2/2/23 or until such time as the teacher returns	Correction in step
2.	Shawne Eldridge	MTMS	Teacher of Social Studies	Step 1 BA \$52,262 prorated	11-130-100-101-000-080	retroactive to 12/5/22-3/2/23 or until such time as the teacher returns	Leave position
3.	Elizabeth Kopko	MTMS	Teacher of Special Education ICR/RC	Step 3 BA \$52,762 prorated	11-213-100-101-000-080	retroactive to 11/28/22-6/30/23	Change in start date
4.	Amanda Soliman	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	retroactive to 11/28/22-1/17/23	Leave position
5.	Scott Weiner	MTMS	Teacher of Spanish	34% additional contract	11-130-100-101-000-080	retroactive to 9/1/22-12/23/22	Modification in end date
6.	Ryan Hilligus	MTMS	Teacher of Spanish	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/22-12/23/22	Modification in end date
7.	Giannina Gomez	MTMS	Teacher of Spanish	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/22-12/23/22	Modification in end date
8.	John Stanziale	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 11/21/22-11/23/22	Extension
9.	Laura Sidler	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 11/21/22-11/23/22	Extension
10.	Christopher Muce	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 11/21/22-11/23/22	Extension
11.	Ashlee Kovacs	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 11/21/22-11/23/22	Extension
12.	Stephanie Patterson	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 12/1/22-6/30/23	Increased enrollment
13.	Cathy Puc	MTMS	Teacher of Map	17% additional contract	11-130-100-101-000-080	retroactive to 12/5/22-6/30/23	Increased enrollment
14.	Lauren Brenner	Oak Tree	Anti-Bullying Specialist	\$1000	11-000-218-104-100-060	retroactive to 9/1/22-6/30/23	Leave position
15.	Christine DiBiase	MTMS	Student Council Advisor	\$2054	11-401-100-100-000-080	retroactive to 9/1/22-6/30/23	Resignation replacement
16.	Rebecca Assassi	MTMS	Honor Society Advisor	\$1447 prorated	11-401-100-100-000-080	retroactive to 12/1/22-1/31/23	Leave position

17.	Alicia Realmuto	MTMS	School Nurse-Six Flags	Instructional rate \$53.87 up to 7 hours	11-000-213-100-000-080	5/19/23	Music trip
18.	Alicia Realmuto	MTMS	School Nurse - Dorney Park	Instructional rate \$53.87 up to 7 hours	11-000-213-100-000-080	6/2/23	Music trip
19.	Alicia Realmuto	MTMS	School Nurse - Broadway Show	Instructional rate \$53.87 4 hours	11-000-213-100-000-080	2/22/23	Music trip
20.	Ashley Lizzio	Applegarth	Teacher for Winter Band Supervision	Non-instructional rate \$44.85 for 3 hours	11-120-100-101-000-050	12/15/22	Concert supervision
21.	Lauren Burgess	Applegarth	Teacher for Winter Band Supervision	Non-instructional rate \$44.85 for 3 hours	11-120-100-101-000-050	12/15/22	Concert supervision
22.	Kayla Bianco	Applegarth	Teacher for Winter Band Supervision	Non-instructional rate \$44.85 for 3 hours	11-120-100-101-000-050	12/15/22	Concert supervision
23.	Alyssa Schnorrbusch	Applegarth	Teacher for Winter Band Supervision	Non-instructional rate \$44.85 for 3 hours	11-120-100-101-000-050	12/15/22	Concert supervision
24.	James Barton	MTMS	Substitute Teacher for After School Clubs	Instructional rate \$53.87	11-401-100-100-000-080	retroactive to 9/1/22-6/30/23	After School Club
25.	Lisa Costantino	MTMS	7th & 8th Grade Drama Director	\$3004	11-401-100-100-000-080	2022-2023 school year	Leave position
26.	Kayla Hoppock	Brookside	Teacher of Special Education ICR/RC	Step 1 BA \$52,262	11-213-100-101-000-020	1/19/23-6/30/23	Resignation replacement

AX. It is recommended by the Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Michael Cordero	TBA	Workstation Specialist	\$47,000 prorated	TBA	2/27/23-6/30/23	Retirement replacement
2.	Megan Bucior	Mill Lake	Para Cafe	Step 1 Reg. ed. \$15.13 for 2.5 hrs.	11-000-262-107-000-040	1/3/23-6/30/23	Resignation replacement
3.	Christina Apuzzo	MTMS	1:1 Spec. Ed. Para ICR/RC	Step 2 Spec. Ed. + toileting \$15.23+\$2.00+\$2.50 for 3.75 hrs.	11-213-100-101-000-080	12/15/22-6/30/23	Transfer replacement
4.	Arianna Burkshot	MTMS	Spec. Ed. Para ICR/RC	Step 1 Spec. Ed. \$15.13+\$2.00 for 6.75 hrs.	11-213-100-106-000-080	12/20-22-6/30/23	Transfer replacement
5.	Subhadra Kumai	Woodland	Spec. Ed. Para Autistic	Step 1 Spec. Ed. + toileting \$15.13 +\$2.00+\$2.50 for 6.75 hrs.	11-214-100-106-000-030	1/9/23-6/30/23	New position

AY. It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Nancy LoMonaco	MTMS	10 month Secretary	Step 1 \$46,561 prorated 103.57% 7.25 hours	11-000-240-105-000-080	12/20/22-2/7/23	Leave position
2.	Danielle Verticchio	Brookside	Spec. Ed. Para MD	Step 8 Spec. ed.+ toileting \$20.08 +\$2.00+\$2.50 +\$100 PD for 6.75 hrs.	11-212-100-106-000-020	12/15/22-6/30/23	New position

3.	Margaret Nesby	Woodland	Para Cafe	Step 8 Reg. ed. \$20.08 +15 years longevity eff. 4/15/23 for 2.5 hours	11-000-262-107-000-030	retroactive to 11/16/22-6/30/23	Change in assignment
4.	Raymond Nesby	Woodland	Para	Step 4 Spec. ed. \$15.43 +\$2.00 for .75 hrs. Step 4 Reg. ed. \$15.43 for 1.75 hrs. for a total of 2.5 hours	11-000-262-107-000-030 70%/11-212-100-106-000-030 30%	retroactive to 11/17/22-6/30/23	Change in assignment
5.	Mia McCabe	Oak Tree	Spec. Ed. Para ICR/RC	Step 8 Spec. ed. + toileting \$20.08+\$2.00+\$2.50+\$100 PD for 6.75 hrs	11-213-100-106-000-060	retroactive to 9/1/22-11/15/22	Toileting adjustment
6.	Melinda Widom	Falcon Care	Group Leader	\$16.93 for 3.5 hours	65-990-320-100-000-098	retroactive to 11/14/22-6/30/23	Adjustment in hours
7.	Tooba Zia	Applegarth	Spec. Ed. Para ICR/RC	Step 1 Spec. ed. \$15.13+\$2.00 for 4.5 hrs.	11-213-100-106-000-050	retroactive to 11/17/22-6/30/23	Transfer
8.	Louise Baumann	MTMS	12 month Principal's Secretary	Step 7 + principal secretary stipend \$60,274 +\$1,337 prorated + 20 years longevity+100.00 PD 103.57% 7.25 hrs.	11-000-240-105-000-080	retroactive to 11/14/22-2/3/23	Leave extension
9.	Lisa Church	MTMS	12 month Secretary	Step 2 \$56,274 prorated + \$100.00 PD 103.57% 7.25 hrs.	11-000-240-105-000-080	retroactive to 11/14/22-2/3/23	Leave extension
10.	Mary Ann Loschiavo	MTMS	10 month Secretary	Step 1 \$46,561 prorated +\$100.00 PD 103.57% 7.25 hrs.	11-000-240-105-000-080	retroactive to 11/14/22-12/21/22	Leave extension
11.	Theresa Greene	Oak Tree	Para ICR/Cafe	Step 2 Spec. ed. \$15.23 +\$2.00 for 3.75 hrs. Step 2 Reg. ed. \$15.23 for 1 hr. for a total of 4.75 hrs.	11-213-100-106-000-060 79%/11-000-262-107-000-060 21%	retroactive to 11/21/22-6/30/23	Change in start date

Executive File Attachments
[Additional Resume.pdf \(593 KB\)](#)

Subject G. BOARD ACTION (10 MEMBER VOTE)

Meeting Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

Recommended Action It is recommended that the Board approve the attached board action items A through N.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.

BOARD ACTION (Items A through N)

- A. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.
- C. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of November 2022.
- D. *It is recommended by the Superintendent of Schools that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students from the November 16, 2022 meeting:

235809
235616

- E. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between the Monroe Township School District and Insectropolis Bugs on the Go to provide two (2) 40-minute presentations for the Falcon's Nest Preschool on January 25, 2023 for a total cost of \$650.00.
- F. *It is recommended by the Superintendent of Schools that the Board approve the following out-of-district placement for the 2022-2023 school year:

Student No.	School	Start Date	Tuition
87677	Newmark High School	12/5/22	\$345.67 per diem

G. ***ESCNJ Representative Term**

Pursuant to enacted legislation, P.L. 192-1989, Chapter 254, the Monroe Township Board of Education elects **Ms. Chari Chanley** to the Representative Assembly of the Middlesex Regional Educational Services Commission for the term of January 1, 2023 to December 31, 2023.

- H. *It is recommended by the Superintendent of Schools that the Board approve Mr. Pablo Rieppi to present Orchestral Percussion Masterclass to Monroe Township High School percussion students on January 6, 2023 for a total cost of \$450.00.
- I. *It is recommended by the Superintendent of Schools that the Board approve the following job descriptions:

Equipment Manager - Athletics
Athletic Trainer
Director of Human Resources and Compliance
Director of Innovative and Equity Programs, Community Relations/Partnerships and Careers & Technology

- J. *It is recommended by the Superintendent of Schools that the Board approve the following substitute rates effective January 1, 2023 through June 30, 2023:

Substitute Teacher with a County Substitute Certificate	\$130/day
Substitute Teacher with a Bachelor's Degree or Higher	\$135/day
Substitute Teacher with a Teaching Certification (Standard, CEAS, or CE)	\$140/day

- K. *It is recommended by the Superintendent of Schools that the Board approve the rate of pay for the following substitute positions effective January 1, 2023:

Substitute Secretary \$14.13/hour
Substitute Paraprofessional \$14.13/hour
Substitute Avid Tutor \$14.13/hour
Substitute Technology \$14.13/hour

- L. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted curriculum for the 2022-2023 school year:

Applied Physics

Honors Anatomy & Physiology
Physics
Honors Physics

M. *It is recommended by the Superintendent of Schools that the Board approve the following Policy for a second and final reading:

P 5512	Harassment, Intimidation or Bullying (M) (Revised)
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N. *It is recommended that the Board approve the previously submitted Amended and Restated Sidebar Agreement between the Monroe Township Board of Education and the Monroe Township Education Association.

File Attachments

Policy for second and final read.pdf (221 KB)
Professional Development.pdf (127 KB)

Executive File Attachments

January 6th Percussion PRieppi.pdf (291 KB)
Applied Physics_Part1.pdf (50,220 KB)
Applied Physics_Part2.pdf (34,714 KB)
Honors Anatomy and Physiology.pdf (18,798 KB)
Physics.pdf (54,297 KB)
Honors Physics.pdf (54,844 KB)
Field Trips 2022-2023 HS.pdf (1,467 KB)
ATHLETIC TRAINER rev. 12-22.pdf (81 KB)
DIRECTOR OF HUMAN RESOURCES rev...pdf (81 KB)
DIRECTOR OF INNOVATIVE PROGRAMS COMMUNITY PARTNERSHIPS.pdf (75 KB)
Bugs on the Go.pdf (273 KB)
Equipment Manager.pdf (42 KB)
Suspension - November 2022 HS.pdf (125 KB)
Monroe BOE -- Amended and Restated Sidebar Agreement with MTEA re_ Athletic Director Compensation(7188737.4).pdf (123 KB)

Subject H. BOARD ACTION (9 MEMBER VOTE)

Meeting Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.

BOARD ACTION (Items O through U)

O. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.

P. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.

Q. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of Student Teachers for the 2022-2023 school year.

R. It is recommended by the Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of November 2022.

S. It is recommended by the Superintendent of Schools that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students from the November 16, 2022 meeting:

237324

236266

T. It is recommended by the Superintendent of Schools that the Board approve the following out-of-district placement for the 2022-2023 school year:

Student No.	School	Start Date	Tuition
89696	New Road School	11/28/22	\$405.00 per diem
92491	CPC Behavioral Healthcare/High Point School	12/12/22	\$468.90 per diem
97022	Schroth School	12/12/22	331.00 per diem

U. It is recommended by the Superintendent of Schools that the Board approve the previously submitted curriculum for the 2022-2023 school year:

Civics
Grade 6 Math
Grade 7 Science
Spanish Grades 3-5

File Attachments

[Student Teacher 12-14-2022 K-8.pdf \(30 KB\)](#)
[K-8 Professional Development.pdf \(208 KB\)](#)

Executive File Attachments

[Suspension - November 2022 K-8.pdf \(84 KB\)](#)
[Field Trips 2022-2023 K-8.pdf \(59 KB\)](#)
[Civics.pdf \(19,773 KB\)](#)
[Grade 6 Math.pdf \(11,946 KB\)](#)
[Grade 7 Science.pdf \(35,156 KB\)](#)
[Spanish Grades 3-5.pdf \(34,556 KB\)](#)

12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Subject	A. BOARD ACTION (10 MEMBER VOTE)
Meeting	Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Education approve the following Board Action Items by roll call.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda.

BOARD ACTION (Items A through K)

A. * BILL LIST

It is recommended that the bills totaling \$4,131,268.76 be ratified by the Board. The bills have been reviewed and certified by the Chairperson of the Finance Committee and Acting Business Administrator. It is further recommended that the previously submitted Addendum to the Bill List totaling \$761,947.43 be ratified by the Board.

B. * TRANSFER #4

It is recommended that members of the Monroe Township Board of Education approve Transfer #4 for October 2022 for Fiscal Year 2022/23 as previously submitted.

C. * SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for October 2022, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Acting Business Administrator certifies that the October 2022 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

D. * CONTRACT- NORTH BRUNSWICK TOWNSHIP AQUATIC CENTER

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Agreement between the Monroe Township Board of Education and the **North Brunswick Township Aquatic Center** for the period of November 21, 2022 through February 15, 2023 for the use of their pool and facility at the rates specified in the Agreement.

E. * GRANT ACCEPTANCE

It is recommended that members of the Monroe Township Board of Education acknowledge and accept the following **Unified Champion Schools Grants** for the 22/23 school year from the U. S. Department of Education and the Special Olympics International:

Applegarth Elementary School \$1,000.00
Barclay Brook School \$3,000.00
Brookside Elementary \$3,000.00
High School \$20,000.00
Middle School \$7,500.00
Mill Lake \$3,000.00
Oak Tree Elementary School \$1,000.00

F. * CONTRACT RENEWAL - ON-TECH CONSULTING, INC. /E-RATE FUNDING

It is recommended that members of the Monroe Township Board of Education authorize **On-Tech Consulting, Inc.** to complete the Universal Service Fund (E-Rate) application process for the 2023/2024 school year. The district will pay On-Tech Consulting, Inc. an amount equal to 15% of any funding received, either in the form of discounts from vendors or reimbursements from the Universal Service Administrative Company, through the Universal Service Fund program. There will be no out-of-pocket expenses or liabilities to the district.

G. * CONTRACT RENEWAL - NEW JERSEY MOTOR VEHICLE COMMISSION

It is recommended that the Board of Education renew the previously submitted Memorandum of Understanding between **New Jersey Motor Vehicle Commission** and Monroe Township Board of Education for Online Access to Motor Vehicle Records for an annual fee of \$150.00 for up to 5,000 records per calendar year.

H. * DONATION

It is recommended that members of the Monroe Township Board of Education acknowledge and accept a monetary donation of \$2,152.00 from the Sikh Sabha of NJ, to be utilized by the Monroe Township High School Sikh Student Association.

I. * UTILITY BILL AUDIT AND COST RECOVERY AGREEMENT

It is recommended that the members of the Monroe Township Board of Education authorize and approve the previously submitted agreement with **Troy & Banks Utility, Inc.** to conduct an audit or survey of the districts natural gas,

electricity, water, sewage, and telecommunications service accounts for the purpose of securing refunds and credits resulting from discovery of charges or costs in excess of those permitted or allowed by applicable contracts, tariffs, statutes, rules and regulations and/or from overcharges or billing errors. It is further recommended that for any refunds or credits obtained by Troy & Banks for prior overcharges, billing errors or costs in excess of those permitted by applicable contracts, tariffs, statutes, rules or regulations, Troy & Banks shall be paid 22% of all monies refunded or credited to the district.

J. *RESOLUTION BINDING THE MONROE TOWNSHIP BOARD OF EDUCATION TO PURCHASE NATURAL GAS SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") Bid Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the **Alliance For Competitive Energy Services** (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from **natural gas** suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Monroe Township Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.
NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

K. *A RESOLUTION BINDING THE MONROE TOWNSHIP BOARD OF EDUCATION TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") Bid Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the **Alliance For Competitive Energy Services** (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from **electric power** suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Monroe Township Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if

energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

File Attachments

On-Tech FY 2023 LOI.pdf (407 KB)
 NJ Motor Vehicle Commission Renewal 2023.pdf (690 KB)
 Bill list_Public view.pdf (278 KB)
 North Brunswick Aquatic Agreement Nov. 22 - Feb. 23.pdf (996 KB)
 Troy & Banks.pdf (91 KB)
 Financials.pdf (1,624 KB)
 Addendum Bill List.pdf (228 KB)

Executive File Attachments

Bill list 12-14-22 Board Meeting.pdf (614 KB)

Subject **B. BOARD ACTION (9 MEMBER VOTE)**

Meeting Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Access Public

Type

Board Action (Items L through M)

L. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Monroe Township Board of Education approve **Joseph Lesky III**, 307 W. Elizabeth Avenue, Apt. 148, Linden, NJ 07036, as a Choral Accompanist for the 6th Grade Play at the following rates:
 Three Rehearsals at a rate of \$150.00 each
 Performance at a rate of \$150.00
 Total fee \$600.00

M. DONATION

It is recommended that members of the Monroe Township Board of Education acknowledge and accept a donation of a Tama Drumset with hardware and Meinl Cymbals valued at \$1,025.00 from Robert Lempfert, a district employee, to be utilized by the Monroe Township Middle School.

13. BOARD PRESIDENT'S REPORT

14. OTHER BOARD OF EDUCATION BUSINESS

15. PUBLIC FORUM

Subject **A. PUBLIC FORUM (See Note 3)**

Meeting Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 15. PUBLIC FORUM

Access Public

Type Information

See Note 3.

16. CLOSED SESSION RESOLUTION

Subject A. CLOSED SESSION RESOLUTION

Meeting Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 16. CLOSED SESSION RESOLUTION

Access Public

Type

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying
- Matters protected by attorney/client privilege
- Confidential Personnel Matter
- Discussion regarding MTSSA Negotiations

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

Executive File Attachments

[HIBs.pdf \(179 KB\)](#)

[Suggested HIB Example.pdf \(61 KB\)](#)

[Monroe Tp. BOE_MTSAA Negotiations_MOA for Successor CNA 2023-27\)\(7179124.5\).pdf \(191 KB\)](#)

17. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Subject A. PUBLIC FORUM (See Note 3)

Meeting Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 17. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Access Public

Type Information

See Note 3.

18. NEXT SCHEDULED BOARD OF EDUCATION MEETING JANUARY 3, 2023

Subject A. NEXT SCHEDULED BOARD OF EDUCATION MEETING JANUARY 3, 2023

Meeting Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 18. NEXT SCHEDULED BOARD OF EDUCATION MEETING JANUARY 3, 2023

Access Public

Type

The next scheduled Board of Education Meeting is scheduled for January 3, 2023 7:00 p.m.

19. ADJOURNMENT

Subject	A. NOTES
Meeting	Dec 14, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	19. ADJOURNMENT
Access	Public
Type	Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

1. Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
2. New capital construction to be utilized by sending district pupils.
3. Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
4. Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
5. Any matter directly involving sending district students or programs and services used by them.
6. The annual receiving district budget.
7. Any collectively-negotiated agreement involving employees who provide services used by sending district students.
8. Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
9. Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems

appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.